



## Community Service Announcement

Does your charitable or not for profit organization have an event or awareness campaign coming up that you'd like a Community Service Announcement for? To be eligible, all CSA requests **need to be submitted via this form only** to Radio Logan 101fm **with a minimum of 3 weeks [21 days]** prior to the event. *[This allows time for our community announcement team to finalise the CSA and to also ensure the event receives sufficient coverage on the 101fm Community File]*

### **COMMUNITY ANNOUNCEMENTS ARE A FREE SERVICE, PROVIDING THE ANNOUNCEMENT IS FOR A REGISTERED CHARITY, OR FUNDRAISING EVENT AND THAT ALL PROFITS GO TO THAT EVENT.**

Announcements must be non-political, non-commercial, and should be relevant and of interest to the broader Logan community.

Please note: Due to the high number of CSA requests Radio Logan receives, and due to the station's limited resources, not all requests can be met. You will be advised if this is the case.

#### Sections marked with an \* are required

\*Organisation:.....

\*Address:.....

\*Contact Name:.....

\*Phone Number:.....

\*Email:.....

\*Are you registered as a charitable organisation or incorporated body? (YES) (NO)

\*If this is a ticketed event, what % of the proceeds will be going to charity? MORE THAN HALF / LESS THAN HALF / NONE

\*Name of charity/s [if applicable].....

*[We may contact to confirm your organisation's eligibility]*

\*What is the name of the event or awareness campaign you wish to have a CSA for?

Name:.....

\*Please supply a short **eligible printed** script for your Community Service Announcement [no more than 30 words] and include a contact number / email / or social media site where information can be obtained.

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**Please note:** Scripts that do not meet the criteria may not be considered. Radio Logan 101fm reserves the right to modify submitted scripts to meet station policy and the community radio codes of practice.

\*What preferred date would you like your CSA spot to commence? Start date:.....

**Please deliver this completed form to Logan City's 101fm 8 Railway Parade Logan Central during office hours 9am to 3pm Monday to Friday / OR post to Community Logan City's 101fm PO Box 2101 Logan City D.C. Qld. 4114, / OR, scan and email to community @ 101fm.org.au.**